# **UA School Administrative Portal**

ROLES AND RESPONSIBILITIES

1. **Admin/Principal/Vice-Principal**

* Overlook status of the students via male and female along with the number of staffs.
* Can add a new user like admin and HR only by admin.
* Can check the class and subject teacher of the respective classes.
  + (Can’t be added, edit and deleted just realized so I will add one)
* The enrollment requested/submitted by the parents or a guardians will be checked by the admin and perform the action of accepting or rejecting the application.
* The form submitted using the contact us will be received by the admin.
  + (Forgot to put delete functionality but I will do it soon)
* The student slots can be edited and deleted.’

1. **HR Post**

* Overlook status of the students via male and female along with the number of staffs similarly like admin.
* Class and subject teacher can be added, edited or deleted.
* After the acceptance of the enrollment request the user/guardians will do the payment through the home page. Then the details of the student whose payment have been done will be checked by HR and assign the hostel and section after validation.
* All the fees payment will be looked after by him/her.
* Can view the student slot.
* Creation of an announcement will be worked on by HR.

1. **Class Teacher**

* Can check the list of the individual students and grant them term rating for their guardians to check their performance.
* Continuous assessment and overall result with all the subject will be created by the class teacher and the result can be printable/downloadable.
* Can check the list of the subject teacher for their class.
  + Timetable coming soon.

1. **Subject Teacher**

* Can check the list of their students.
* Will be responsible for giving each of his/her students marks while preparation of the result.
  + Need to work on creating multiple class button so that he/she can assign the student by using the same user.

1. **Users/Guardians**
   * Payment transactions.
   * Tracking the student’s performance.
   * Filling up the feed back forms using the contact us link will be solely done by them.
   * Announcements can be viewed and registered in the link provided by the HR.